



Dyson Legal

Counsel to Nonprofits & Charter Schools

Deborah A. Dyson, Attorney at Law

CHARTER SCHOOL CLIENT INFORMATION

Date:

Legal Name of Nonprofit:

Name of School (if different):

Also known as: (for example abbreviations)

Mailing address:

Physical address:

Website:

Please indicate main contact for attorney, as agreed by board of directors.

Administrator/Title:

Phone Number (s):

E-mail:

Administrator/Title:

Phone Number(s):

E-mail:



Board Chair:

Phone Number(s):

E-mail:

Board of Directors [name, position]

Board's Regular Meeting Date:

Sponsoring District or State:

Charter Term: [include beginning date and expiration date]

Number of Employees:

Full-time:

Part-time:

Contractors:

Grades Served:

Total number of students:

Attach Documents:

- Articles of Incorporation**
- Bylaws**
- Charter Agreement**
- IRS Determination Letter and 1023 filing**
- Latest Audit Report**
- Latest Form 990**



Topics of Interest for Training (board and/or staff)

FOR OFFICE USE ONLY

Fee Agreement:

Interview:

Registered Agent:

Documents Received:

**Secretary of State Filing:
Registry Date:**

**OR DOJ:
Annual Revenue:
Assets**

IRS:

Notes: